



PMG005

CLOSED CIRCUIT TELEVISION (CCTV) VIEWING REQUEST FORM

CCTV LOG No- [ ] -21

REQUESTING PARTY TO COMPLETE:

Name: \_\_\_\_\_ Email: \_\_\_\_\_
Company: \_\_\_\_\_
Work Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

INCIDENT DETAILS

Incident Date: \_\_\_\_\_ Location: \_\_\_\_\_
Time From: \_\_\_\_\_ Time To: \_\_\_\_\_

Description of Incident: (including; produce taken, item stolen, vehicle damaged)

Reason for request: (eg: Owner of missing items, Owner of damaged property)

Perth Markets Group reserves the right to refuse to permit you to view any CCTV footage.

PML USE ONLY
Received by: \_\_\_\_\_ Date received: \_\_\_\_\_
Authorised by: \_\_\_\_\_ Request authorised: [ ] YES [ ] NO
Signature: \_\_\_\_\_ Date authorised: \_\_\_\_\_
Allocated to: \_\_\_\_\_ Date allocated: \_\_\_\_\_
Signature: \_\_\_\_\_ Date completed: \_\_\_\_\_
Comments: \_\_\_\_\_

I acknowledge that all information (in whatever form) that I have access to remains the exclusive property of PMG. I shall not disclose any information to any third parties without prior written authorisation from the PMG CEO. I agree to take all reasonable measures to safeguard any and all information relating to and/or actions that may be observed and/or discussed. Any failure of this duty to maintain and protect the confidentiality of the information, including the unauthorised release broadcasting, sharing, viewing or use of information to third parties could result in legal action. I further recognise that I have the duty to report any such failure to the PMG CEO immediately upon recognition of that failure.

Copy supplied: [ ] YES [ ] NO Received by: \_\_\_\_\_ Signature: \_\_\_\_\_

Request Complete: [ ] YES [ ] NO Ops Manager: \_\_\_\_\_
Signature: \_\_\_\_\_ Date: \_\_\_\_\_