



TENANT & EMPLOYEE SAFETY

Forklift Operation

- Drivers must be +18 years and hold a valid motor vehicle license and High Risk Work license to operate forklifts.
- High risk license, driver's license and access cards to be on hand at all times and produced upon request.
- The forklift speed limit is 10km p/h at all times.
- Drivers must have their seatbelts fastened at all times.
- All give way, stop signs and traffic signage must be obeyed.
- Driving lights must be illuminated when forklift is in operation.
- The load on the forklifts must be safely and securely stacked.
- Maximum of 15 pallets (3 bins high) must not be exceeded or load must not protrude past the height of the boom.
- Pedestrians have the right of way on crosswalks and designated pedestrian walkways.
- Gas refueling facility procedures must be obeyed at all times. No filling of gas bottles unless attached to a forklift.
- No shortcuts are to be taken through the buyers parking areas.
- Forklifts must not be serviced in the common area.

Trucks & Other Vehicles

- Speed limits are 30km p/h on Ring Road, 15km p/h at the site entry and exits and 10km p/h in and around the CTA and warehouses.
- All loads, including tail lift, curtains & sides, must be secure before movement on site.
- No vehicles are to be serviced on site, truck breakdowns are to be reported to PML.
- Paid permit parking applies on site. Park only in designated areas, fines apply.

CONTRACTOR SAFETY

Sign in and Administration

- The PML Administration Office is open from **7.00am to 5pm Monday to Friday**.
- Contractors must sign in and complete key requests and work permits at Reception.
- Contractors consent to PML holding and handling their information in accordance with PML's privacy policy.
- Work hours in the CTA and high traffic areas are from **11am to 5pm** unless otherwise approved by PML.

Work Permits

Prior to engaging in particular works on site, a signed work permit or written permission must be obtained from the PML Administration Office. Work permits are required for the following tasks:

- Working at Heights/Roof Access Checklist
- Hot work/Fire System Isolation Permit
- Working in confined spaces
- Excavation Permit
- Services/Isolation (elec, gas, water, comms)

Contractors must consult the Confined Space Register before commencing work to identify if any confined space work is required. Contractors must notify the PML Facilities Manager if they identify any additional confined spaces in the course of their work

Equipment Use on Site

- Contractors must ensure that their work area is demarcated and barricaded to prevent entry by any other person.
- Fire safety equipment must not be used to wash down areas or vehicles

GENERAL SAFETY & SITE CONDITIONS

Emergency & Evacuation

If in immediate danger, or on hearing the alarm:

- Make sure you know the location of your nearest exit and the alternate exits.
- Ensure to follow the instructions communicated by emergency wardens, PML Market Officers and automated alarm systems.
- Please see site map for more information on emergency procedures & evacuation.

First Aid & Emergency

- All PML Market Officers and some staff are trained in first aid.
- A first aid room is located at the PML administration office.
- First aid equipment including oxygen and defibrillator is located at the office in the CTA.
- There are 3 emergency phones available in the CTA that will direct call to a Market Officer.

High Visibility Clothing

- High visibility vests must be worn in all areas of the public market where forklifts have access. This includes the CTA, warehouses and common areas.
- High visibility vests must comply with AS/NZS 4602.1:2011 for day and night time use.

Access Cards and Visitor Passes

- Must be carried at all times and produced on request.
- Are for the sole use of the person whose photo appears on the card.
- If lost/stolen, please contact the Perth Markets Limited (9456 9200) for cancellation/reissue.
- You consent to PML holding and handling information contained on the access cards and visitor passes in accordance with PML's privacy policy

Pedestrians

- Pedestrians must use designated walkways and crosswalks where marked on site.
- Be aware of traffic, particularly forklifts operating throughout the site.

Smoking Restrictions Apply on Site

- No smoking signs must be observed.
- Designated smoking areas are available.

Site Speed Limits

- Motor vehicles must adhere to the site speed limit of 30km p/h on the ring roads .
- The areas around the CTA and warehouses are strictly 10km p/h.

Hazard & Incident Reporting

Where a hazard is identified, and it is safe to do so:

- Rectify the situation, if possible.
- If it is not possible to rectify the event then the area should be made safe and prevent unsuspecting persons from interacting with the hazard.
- Report the hazard immediately to the PML.

Surveillance Cameras

- Surveillance cameras are in use and recording on site.
- You acknowledge the use of surveillance devices on the site and consent to being recorded.

If you breach the site rules or any of these conditions you may be subjected to sanctions being applied, denied entry to the site, ordered to leave the site immediately or a combination of these.

FOR MORE INFORMATION CONTACT:

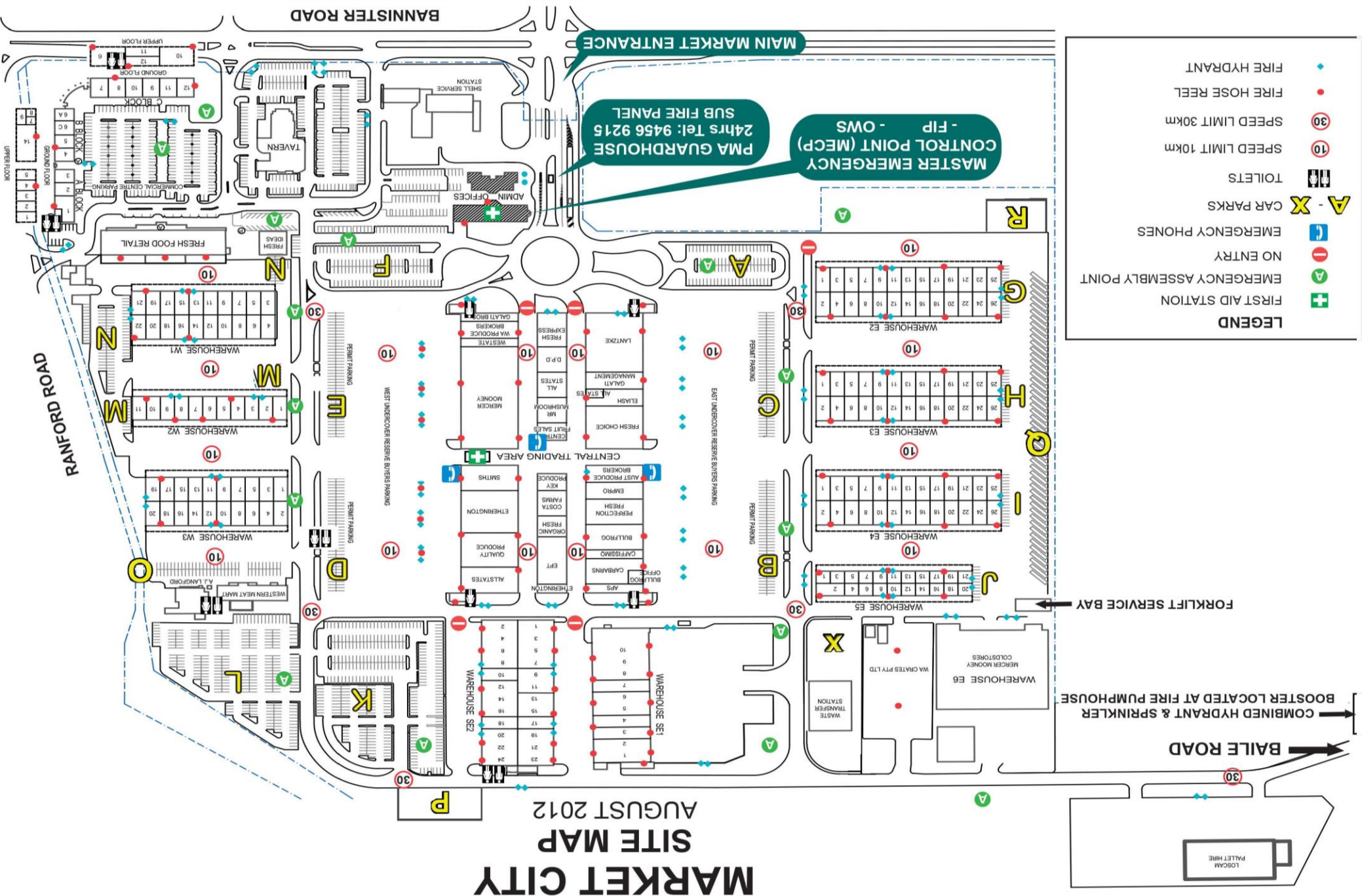
Perth Markets Limited

Mail Point 1, Market City, 280 Bannister Road, Canning Vale, Western Australia, 6155

T: 08 9456 9200/08 9456 9215 (24hrs) F: 08 0456 9222 E: pmgl@perthmarket.com.au

ABN 30 610 129 149

MARKET CITY SITE MAP AUGUST 2012



- LEGEND**
- FIRST AID STATION
 - EMERGENCY ASSEMBLY POINT
 - NO ENTRY
 - EMERGENCY PHONES
 - CAR PARKS
 - TOILETS
 - SPEED LIMIT 10km
 - SPEED LIMIT 30km
 - FIRE HOSE REEL
 - FIRE HYDRANT

MAIN MARKET ENTRANCE

MASTER EMERGENCY CONTROL POINT (MECP) - FIP - OWS
PMA GUARDHOUSE
 24hrs Tel: 9456 9215

COMBINED HYDRANT & SPRINKLER BOOSTER LOCATED AT FIRE PUMPHOUSE

BAILLE ROAD

FORKLIFT SERVICE BAY

LOSCAM
PALLET HIRE

BANNISTER ROAD

RAINFORD ROAD